



CAREER SERVICES

<http://hire.unlv.edu>

Calendar

Student Class Schedule:
Aug 29 – Dec 17

On-Campus Recruiting
Session:
Sep 13 to Nov 23

(Except: Oct 11 & 12 (Fall
Marketplace Setup and Event),
Oct 28 (Nevada Day),
Nov 11 (Veterans Day))

Fall Marketplace 2011
Wednesday, October 12
10:00am – 2:00pm
Annual career fair for all majors and
industries, held on Campus

Fall 2011 On-Campus Recruiting (OCR)

UNLV CareerLink, our online recruiting system (part of NACElink) for managing your OCR interview rooms and schedules, requesting Information Sessions and Marketing Tables, and registering for Career Fairs. All UNLV students and members of the UNLV Alumni Association have free access. Go to <http://hire.unlv.edu> and click “UNLV CareerLink” on the left. Contact Career Services at 702-895-3495 to discuss recruiting dates (see calendar at left) or get answers to your questions.

ON-CAMPUS RECRUITING (OCR) INTERVIEW SCHEDULES: Reserved for direct-hire employers seeking UNLV students and alumni for open full-time career-track positions and internships. We provide easy online signup and comfortable facilities for conducting interviews. **Submit requests online at least four weeks before interview date for maximum exposure.** Choose between the different OCR models explained below, which allow easy control of the candidate selection and interview scheduling process. The first two allow screening of candidates on up to five qualifications: Degree, Academic Major, Graduation Date, and/or Grade Point Average. You can also print your final interview schedules and the candidates’ documents before coming to campus:

- **Open Schedules:** Qualified candidates can choose from available interview timeslots.
- **Preselect Schedules:** Qualified candidates can apply for the position. The employer reviews the candidates and “Preselects” those they want to interview. Preselected candidates then choose from available interview timeslots.
- **Room-Only Schedules:** Reserve a comfortable interview room from 8:00am to 5:00pm, and create your own interview schedule of UNLV candidates.
- **Resume Collect:** No scheduled interview room. Candidates apply online, similar to a Job Posting, but this option allows you to later convert to an OCR schedule, and have your candidates sign up for interview timeslots online.

CAREER FAIR REGISTRATION: Click the event name under “shortcuts” - and be sure to “Confirm”!

INFORMATION SESSIONS & MARKETING TABLES:

- **Information Sessions:** These group presentations, usually held the day before OCR interviews, allow you to present to all candidates in one comfortable location. Career Services sponsors a Student Union (SU) room and coordinates requested audiovisual equipment (if available), all free of charge. If desired, you may request refreshments directly through UNLV Catering (702-895-2650) for a fee.
- **Marketing Tables:** Provides a small table inside the Student Union (SU) on the first floor, or outside in front or in back of the SU. These high-profile sites are ideal to attract walk-by traffic. Career Services sponsors and promotes your event. You can also set up your own table on the Alumni Walk near the Lied Library without a reservation (but please let us know so we can advertise it).

Affirmative Action Statement: It has been and will continue to be the policy of UNLV to be an equal opportunity institution. All decisions of admissions and employment are based on objective standards that will further the goals of equal opportunity. The university is committed to assuring that all programs and activities are readily accessible to all eligible persons without regard to their race, color, religion, national origin, ancestry, age, disability, Vietnam-Era and/or disabled veteran status, any protected class under relevant state and federal laws, and, in accordance with the university policy, sexual orientation.